

BOARD OF EDUCATION
Millburn School District 24

COMMITTEE OF THE WHOLE MEETING
Jan. 12, 2015

BOARD MEMBERS PRESENT

Greg Ball
Diane Campbell
Jane Gattone
Nichol Mangino
Trak Patel
Joseph Pineau
Casandra Slade

ADMINISTRATION PRESENT

Jason Lind, Superintendent
Dr. Stephen Johns, Business Manager
Elizabeth Keefe, Special Services Director
Jake Jorgenson, Principal
Bennett Walshire, Principal

ADMINISTRATION ASSISTANT

Bernadette Hanna

BOARD CLERK

Dorothy Pazanin

VISITORS

Carol McGill	Terry Miller
Tammy Harris	Gary Matthews

A Committee of the Whole Meeting of the Board of Education of Millburn School District 24, Lake County, Illinois, held at Millburn Middle School, was called to order at 7 p.m. by President Joseph Pineau. Roll call was taken with the following Board Members in attendance: Greg Ball, Diane Campbell, Jane Gattone, Nichol Mangino, Trak Patel and Joseph Pineau. It was noted that Casandra Slade entered the meeting at 7:02 p.m.

PUBLIC COMMENT – Tammy Harris, speaking on behalf of the Millburn Education Foundation, invited all those present to attend the upcoming benefit, March Madness Auction and Casino Night. It will be Feb. 28 at the Holiday Inn in Gurnee, starting at 6 p.m. She said there will be some new events this year, including a prize wheel and live band. Information regarding tickets, donations, volunteers and child care can be found in the Virtual Backpack on the Millburn District website: www.millburn24.net.

ADDITIONAL INFORMATION/DISCUSSION ITEMS – Supt. Jason Lind asked that the topic of School Fees be added to the agenda. It was added as the fourth item under the Information/Discussion heading.

RECOGNITION – There was none.

INFORMATION/DISCUSSION ITEMS

MASTER FACILITIES PLAN – Gary Matthews, a project manager and architect with Fanning & Howey, gave an update on the district's Master Facilities Plan. He said that every room and component at both Millburn schools have been identified, measured and surveyed. These evaluations were of mechanical, electrical, plumbing, exterior, architectural and roofing systems. Mr. Matthews presented building data including square footage, replacement value and estimated cost of repairs, along with life safety issues that need to be addressed. Dr. Stephen Johns said that he and Terry Miller, head of building

and grounds, are still reviewing and updating the data. The information will be used to recommend future building improvement projects to the Board.

SCHOOL IMPROVEMENT REPORT – The principals presented the updated School Improvement Plan for both buildings. The presentation by Bennett Walshire, principal of Millburn Elementary, and Jake Jorgenson, principal of Millburn Middle School, highlighted improvements, recognized areas that need improvement, and identified plans to continue making progress. Topics discussed included:

- NWEA scores, with comparisons over the years and within grade levels
- Committee work to align curriculum with Common Core State Standards
- Scheduling and the number of minutes spent in particular subject areas
- Academic supports and interventions
- PBIS discipline referral data and acknowledgement of positive behavior
- Extracurricular activities available to students
- Communication efforts with staff and with parents
- Oversight of building budgets and maximizing staff resources

FIRST READING OF POLICY ON BULLYING – Supt. Jason Lind presented an update to Policy 7:180 Preventing Bullying, Intimidation and Harassment. He said the revised policy meets the requirements of new legislation, including the issue of cyber-bullying and reporting. The Board will review the policy a second time and consider approving it at an upcoming meeting.

SCHOOL FEES – The Board reviewed data on current school fees including registration fees, building use fees, activity fees, and activity bus fees. Dr. Stephen Johns presented a chart comparing costs and expenditures for every school activity over the past two years. The Board discussed the current fee structure and charges. Dr. Johns is recommending that the custodial fee be increased on the Facilities Use Application. A further discussion of fees and approval of next school year's fees will be on the agenda at a future meeting.

BOARD REPORTS

A few Board Members and administrators will attend the Alliance Leadership Summit on Feb. 17 and 18 in Springfield. The focus will be on the future of public education in Illinois and the Vision 20/20 initiative.

BUSINESS OFFICE REPORT

Dr. Stephen Johns reported that Millburn's application for Illinois Energy Now Public Sector Retro-Commissioning was approved. The retro-commissioning process is designed to identify no-cost or low-cost savings opportunities to improve the efficiency of Millburn's HVAC systems. Dr. Johns also gave updates on tax anticipation warrants, roof repair bidding and an insurance reimbursement. He also explained the effect lower gasoline prices have had on the Consumer Price Index and what impact this will have on the district's property tax revenue.

SUPERINTENDENT REPORT

Supt. Jason Lind discussed the process used to determine when to close school due to weather conditions. He said the days missed will be made up by adding them to the end of the school calendar.

FUTURE AGENDA ITEMS

Future agenda items include:

- Intent to Issue Tax Anticipation Warrants
- Six-Month Review of Closed Executive Session Minutes
- Destruction of Audio Tapes from Executive Session Minutes
- Second Reading and Adoption of Policy 7:180
- Official Calendar for School Year 2015-16

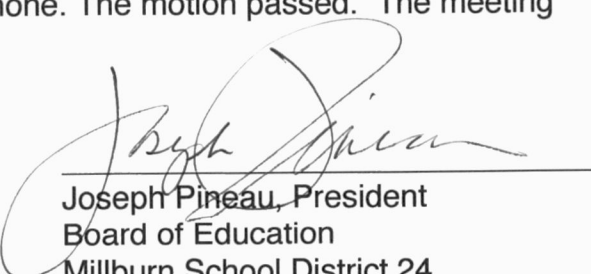
It was noted that Elizabeth Keefe, Jake Jorgenson, Bennett Walshire and Bernadette Hanna exited the meeting at 9:05 p.m.

EXECUTIVE SESSION

A motion was made by Diane Campbell and seconded by Joseph Pineau to enter into Executive Session to discuss matters pertaining to compensation. On a roll call vote, the following Board Members voted Aye: Greg Ball, Nichol Mangino, Jane Gattone, Joseph Pineau, Diane Campbell, Trak Patel and Casandra Slade. Nays: none. Absent: none. The motion passed. The Executive Session began at 9:13 p.m.

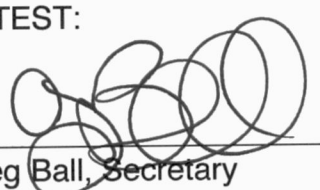
A motion was made by Diane Campbell and seconded by Trak Patel to adjourn Executive Session. On a voice vote, all Board Members voted Aye. Nays: none. Absent: none. The motion passed. The Executive Session ended at 10:01 p.m.

There being no further business, a motion was made by Diane Campbell and seconded by Jane Gattone to adjourn the Committee of the Whole Meeting. On a voice vote, all Board Members voted Aye. Nays: none. Absent: none. The motion passed. The meeting adjourned at 10:02 p.m.



 Joseph Pineau, President
 Board of Education
 Millburn School District 24

ATTEST:



 Greg Ball, Secretary
 Board of Education
 Millburn School District 24

1/26/15

 Date